



# EPA Portal

## QUICK REFERENCE GUIDE

## Understanding Single Sign-On

The EPA Portal technology uses a single Identity Access and Management (IAM) system to govern access control to all of its content. The IAM technology provides a single sign-on to many resources in the Portal. After an initial registration, you can log-in and in the background, the Portal passes those credentials to the individual systems and applications. The single sign-on affords you a secure, easy way to access the tools you need without having to enter your credentials every time you switch applications.

To register for single sign-on applications, just go to the Employee Page and click “Log-In” (see red arrow below) on the portlets where you’d like to register for single sign-on.

The screenshot shows the EPA Employee Page with a navigation menu on the left and several portlets. The 'General Pages' section includes links for My Page, EPA Employee Page, Team Resources, and Reference Library. The 'Air Analysis Pages' section includes Atmospheric Conditions, Chemicals Pollutants & Risk, Facilities, Permits & Compliance, and Source and Facility Emissions. The 'Information' section is also visible. The main content area features three portlets: 'Federal Acquisition Institute Online University' with a 'Login' link, 'USALearning' with a 'Login' link, and 'My Page Favorites' with 'Edit Favorites' and 'Add New Favorites' links. The 'Employee Resources' portlet includes links for Inside EPA, Employee Express, EPA Phone Directory, EPA Organization Chart, EPA FormSmart, and Thrift Savings Plan. Two red arrows point to the 'Login' links in the 'Federal Acquisition Institute Online University' and 'USALearning' portlets.

The Portal log in screen (pictured below) requires you to enter your user name and password to gain access to the system. Upon authentication of this information, the Portal home page will load and you will have access to individual resources.

If you have trouble logging in, please contact Terry Grady at [grady.terry@epa.gov](mailto:grady.terry@epa.gov)

The screenshot shows the EPA Portal Login screen. It features a header with the EPA logo and the text 'Welcome to the EPA Portal'. Below the header is a green bar with the word 'Login'. The main content area contains the text 'Enter your user name and password to login.' followed by two input fields: 'User Name' and 'Password'. A 'Login' button is positioned below the 'Password' field. At the bottom of the form, there are two links: 'Forgot your user-id or password?' and 'Register'. Below the form, there are three links: 'Contact Us', 'Privacy & Security Notice', and 'Portal Help'.

### Portal Help

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